

Dear Prospective PCCA Member,

We are so glad that you are interested in learning more about our home school academy. The following will give a basic overview of eligibility factors and the co-op structure along with time and money commitments associated with PCCA membership. It is our hope that this will give you the knowledge you need to make an informed decision concerning your entry into the enrollment process.

We offer the following three options for families: (1) Co-op and Record Keeping, (2) Co-op only, or (3) Record Keeping only.

Eligibility

Each member family must profess faith in Jesus Christ, regularly attend a local evangelical Christian church, and be willing to sign Peninsula Community Church's Statement of Faith. Families applying for the "Record Keeping only" option must be members of Peninsula Community Church. Additionally, each child must be at least 6 years old before December 2nd of the enrollment year and receive school instruction at a 1st grade level or above. Children not eligible for enrollment in the co-op will require alternate childcare when the parent is teaching. (Kindergartners are allowed to attend when their parent is teaching.)

Note: At this time we are not accepting Kindergartners into our program. However, as our pool of teachers/parents grow, this policy may change.

Structure

The PCCA Co-op is composed of three groups. The primary group includes 1st- 5th graders; the junior high group includes 6th-8th graders, and our high school group, 9th -12th. Each group meets 9:45 a.m. – 2:50 p.m. on Mondays during the traditional school year of September – May. The primary group program includes enrichment classes in varied subjects such as science, social studies, literature, fine arts, and P.E. The junior high and high school groups typically have one or more "for-credit" courses, along with one or more enrichment classes/electives. As an example, the 2007-08 primary courses include science, social studies, and P.E. The jr. and sr. high programs consist of U.S. Government/Civics, P.E., and a science. Course offerings vary from year-to-year depending on teacher availability, need, and interest.

Time Commitments

There are two time commitments associated with co-op participation: teaching and coordinating Family Celebrations. The co-op meets approximately 28 times per year (3-4 of these days are service project days, and when staffing permits, 2-3 field trips). This translates into about 140 total meeting hours for the co-op. As a participating parent/teacher your contribution to the weekly instruction time will range roughly between 30 and 40 hours per year, depending on the number of families enrolled and the class you teach. Some classes are taught on a rotational basis, which means you might teach a portion of a particular class, so your teaching commitment would be split between teaching and service project/field trip days. For instance, you might be teaching 2 hours for 14 weeks (totaling 28 hours) and working/chaperoning a service project/field trip, (5 hours) for a total of 33 hours. Some

classes are taught by a single teacher/parent who volunteers for the entire co-op year. In these cases, this completes his or her entire teaching commitment. Of course, these time estimates pertain to just the “on-site” time. The best instruction preparation requires time in gathering supplies and in studying the material and methods best suited for the subject matter. A basic curriculum will be provided, however, you are free to structure the teaching according to your passions and gifts.

The second time commitment involves the Family Celebrations. These occur approximately 3 to 4 times during the year. The purpose of the Family Celebrations are to provide opportunities for the children to share with their families what they have learned through the mediums of speeches, skits, reports, pictures, etc. We view Family Celebrations as a vital part of our co-op program, consequently, family attendance is a requirement.

Money Commitment

The fee schedule stands as follows:

For Record Keeping Only

\$50 yearly enrollment fee

For Co-op Only

\$10 one time application fee

\$40 yearly enrollment fee

\$25 monthly fee for the first child plus \$10 for each additional child

For Co-op and Record Keeping

\$10 one time enrollment fee

\$65 yearly enrollment fee

\$25 monthly for the first child plus \$10 for each additional child

The cost of some materials for jr. high and sr. high courses may not be included in the Co-op fees. Families are usually asked to purchase their own upper grade textbooks. Additional fees may be assessed for items such as lab materials.

Now What?

This is just a brief overview of our program and requirements. If you determine from what you have read that our co-op might be a good fit for your family and you want to pursue enrollment, proceed with the following:

Step 1: Obtain application forms, either on-line or in the church office. Return forms to:

Peninsula Community Church Academy
5640 W. Crestridge Rd.
Rancho Palos Verdes, CA 90275
Attn: Judi Dennis

Step 2: You will be contacted to schedule a pre-admission interview with Co-op Board members.

Step 3: Complete the enrollment packet provided after the interview and return it at the Co-op orientation meeting.

Contact Information

Judi Dennis (Record Keeping Secretary) (310) 750-6622

